LAND BANK BOARD MEETING
July 21, 2025 3:00 p.m.
Training Room 210
City Hall, 903 W Main Street
Blue Springs, Missouri 64015

Anyone wishing to address the Land Bank in the Visitors Section of the Agenda, must fill out a Speaker's Appearance Form. Forms are available online or located at the entrance of the conference room. After completion, the form is to be given to the Board Secretary prior to the start of the meeting.

1. Call meeting to Order
2. Confirmation of a Quorum
3. Approve Minutes of March 24, 2025 Land Bank meeting
4. Quarterly Financials
5. Election of Officers
6. Rules of Procedure Acknowledgement
7. Visitors
8. Closed Session - Discussion related to Real Estate pursuant to Section 610.021 (2)

Posted July 17, 2025 at City Hall and on the City's website.
Erin Ford, Land Bank Board Secretary

CITY OF BLUE SPRINGS, MISSOURI
MINUTES OF LAND BANK MEETING
March 24, 2025

A meeting of the Land Bank of Blue Springs, Missouri was held on Monday, March 24, 2025 at 3:01 p.m. in the 210 Training Room of City Hall, 903 W Main Street, Blue Springs, Missouri with Chair Tracy White-Baldridge presiding.

COMMISSIONERS IN ATTENDANCE

Brian Bough
Jennifer Irey
Kirk Sampson
Tracy White-Baldridge

Also present were City Administrator Christine Cates, Assistant to the City Administrator Sheryl Morgan, Associate Planner Shantele Frie, Senior Director of Finance Karen Van Winkle and Board Secretary Erin Ford.

CALL TO ORDER AND CONFIRMATION OF A QUORUM

Chair White-Baldridge called the Land Bank meeting to order at 3:01 p.m. and Board Secretary Ford confirmed a quorum of the Lank Bank was present.

APPROVE BOARD MINUTES

Commissioner Sampson moved to approve the Minutes of the November 18, 2024 Land Bank of Blue Springs meeting. Motion seconded by Commissioner Irey and carried unanimously.

APPROVE INSURANCE PAYMENT

Commissioner Irey moved to approve payment of the Land Bank Director and Officers Liability Insurance in the amount of $10,497. Motion seconded by Commissioner Bough and carried with the following vote:

Bough-Aye
Irey – Aye
Sampson – Aye
White-Baldridge – Aye

QUARTERLY FINANCIALS

Senior Director of Finance Karen Van Winkle presented the Land Bank Quarterly Financial Statements. The Financial Statements were previously made available to the public as an attachment to the meeting agenda.

STRATEGIC PLANNING

A Strategic Planning event will be held for all Board and Commission members at the Adams Pointe Golf Club on March 27, 2025 at 6:00 PM. BerryDunn staff will lead the Strategic Planning session.

DRAFT

CLOSED SESSION

At 3:05 p.m., Chair White-Baldridge moved for the Land Bank to go into closed session pursuant to Section 610.021 (2), Revised Statutes of Missouri, for the purpose of privileged communications between a governmental body or its representative and legal counsel relating to Real Estate and that any minutes, documents and other records discussed or taken during the closed session remain closed, and that the special meeting of this body stand adjourned at the completion of such session. Motion seconded by Commissioner Bough and carried with the following votes:

Bough-Aye
Irey – Aye
Sampson – Aye
White-Baldridge – Aye

_____
Traci White-Baldridge, Chair

ATTEST:

_____
Erin Ford, Board Secretary

CITY OF BLUE SPRINGS
BALANCE SHEET - LAND BANK
FISCAL YEAR 2024-25

FOR THE PERIOD ENDED - MARCH 31, 2025

CATEGORY		LAND BANK
ASSETS		
Cash and investments	$	92,647
Receivables (net of allowances		
Taxes		-
Accounts		
Accrued interest		-
Interfund receivables		-
Land		190,279
Prepaid items		-
TOTAL ASSETS	**$**	**282,925**
LIABILITIES		
Accounts payable	$	-
Accrued liabilities		-
Interfund payable		-
Long term debt		-
TOTAL LIABILITIES	**$**	**-**
FUND BALANCES		
Reserved for:		
Encumbrances		-
Unassigned		282,925
TOTAL FUND BALANCES	**$**	**282,925**
TOTAL LIABILITIES AND FUND BALANCE	**$**	**282,925**

CITY OF BLUE SPRINGS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - LAND BANK

FISCAL YEAR 2024-25

FOR THE PERIOD ENDED - MARCH 31, 2025

CATEGORY		LAND BANK
REVENUES:		
Farm Lease	$	-
Sale of Land		-
Property Taxes		43,181
Interest		1,393
Contributed Capital - Land		4,474
Other		-
TOTAL REVENUES	**$**	**49,048**
EXPENDITURES:		
Personal Services		-
Materials & Supplies		-
Contractual Services		13,145
Capital Outlay		-
Capital Improvements		-
Debt service:		-
Transfer for Debt Payments		-
TOTAL EXPENDITURES	**$**	**13,146**
Excess of revenues over (under) expenditures	$	35,902
OTHER FINANCING SOURCES (USES):		
Issuance of bonds		-
Discount on bond issuance		
Loss on sale of asset		-
Transfers in		
Transfers (out)		-
TOTAL OTHER FINANCING SOURCES (USES)	**$**	**-**
NET CHANGE IN FUND BALANCES		35,902
FUND BALANCES - OCTOBER 1, 2024	**$**	**247,024**
FUND BALANCES - MARCH 31, 2025	**$**	**282,925**

LAND BANK

I acknowledge receipt of a copy of the Rules of Procedure for the Land Bank approved by the City Council on April 18, 2022, which includes the attendance policy for serving as a member of the Land Bank.

_____ 07/21/25
Signed Name Date
Tracy White-Baldridge
Printed Name

_____ 07/21/25
Signed Name Date
Jennifer Irey
Printed Name

_____ 07/21/25
Signed Name Date
Brian Bough
Printed Name

_____ 07/21/25
Signed Name Date
Kirk Sampson
Printed Name